

Active Black Country Partnership
Board Meeting
Thursday, 12th July 2018
(The Hub, Walsall College)



Present: Deborah Williams (DW)(Chair), Kim Babb (KB), Richard Caldicott (RCt), Rachel Conlisk (RCk), Chris Jones (CJ) Lena Martino (LM), Amanda Tomlinson (AT), Ian Carey (IC), Sarah Middleton (SM) and Hywel Ruddick (HR)

Apologies: Arwyn Jones (AJ) and Councillor Ann Shackleton (AS).

MINUTE NO.	SUBJECT	NOTES & ACTION	DATES	WHO
	WELCOME & APOLOGIES			
	Welcome from Chair.			
	Apologies noted.			
	RATIFICATION OF INCOMING BOARD MEMBERS			
23/18		<p>The Chair advised that Arwyn Jones had confirmed his approval electronically and, with all other current Board Members in attendance being in agreement, it was</p> <p>Agreed that Kim Babb, Rachel Conlisk, Chris Jones and Lena Martino be confirmed as Members of the ABC Partnership Board.</p>		

CONFLICTS OF INTEREST AND DECLARATION OF INTEREST				
24/18	No declarations made.			
MINUTES – 17th May 2018				
25/18	Matters Arising	<p>Actions: - Declarations of Interest Form John Denley and Chris Jones to be sent a Declarations form for completion.</p> <p>Disclosure and Barring Service (DBS) It was noted that Members had agreed to undergo a DBS check for undertaking their role. IC advised that if Board Members brought the relevant documentation to the next meeting this would be undertaken.</p> <p>14/18 Board Development (Sub-Groups) Noted that IC to circulate the Terms of Reference of the proposed sub-groups.</p> <p>21/18a Professional Development The Board considered the Common Purpose Leadership Programme which IC advised was at a cost of £2000 for the ABC Director to attend, as part of his continued professional development.</p> <p>Agreed: - 1) that the minutes of the inquorate meeting held on 17th May 2018 and all decisions contained therein, be confirmed and approved as a correct record; and 2) that the Board confirm the payment of £2000 for the ABC Director to attend the Common Purpose Leadership Programme.</p>	HR	IC/ Anne Smith
			IC	IC
				Gloria Bates

COMMONWEALTH GAMES 2022			
26/18	Sandwell Aquatics Centre	<p>IC advised that a new LEP Board had been appointed, Lindsey Flynn, who had extensive experience of delivery in regard to events to include involvement in London 2012.</p> <p>CJ gave a presentation on the Sandwell Aquatics Centre to include the background to how Sandwell were involved in the building of the new centre, which would meet the standards of the Commonwealth Games organizers but also provide an updated facility for community use in Sandwell. He detailed the centre and the routes to the centre and the use of the Centre following the Commonwealth Games. He referenced the diving facility and the need to create a diving interest by working with relevant groups to include swimmers and gymnasts.</p> <p>The Chair asked if the CG legacy post 2022 was the primary focus for Sandwell and this was confirmed. SM advised that the BC Task & Finish groups would consider legacy ambitions to maximise the impact at a BC level.</p> <p>LM referenced the need for “inclusive” activity and CJ confirmed Sandwell continued to offer free swimming and had designed the facility with a focus on the needs of the surrounding communities.</p> <p>The Chair queried statistics held by Sandwell in relation to “lessons learnt” on leisure facilities and CJ confirmed that he could provide these to the next meeting. SM added that BCC Ltd had data on what worked for communities and agreed to provide this to the next meeting.</p> <p>RConlisk queried disability access and was advised that the Aquatic Centre would be fully accessible with steps into the pool and pool pods, which could take a wheelchair directly into the</p>	CJ/IC

		<p>pool. The gym would also be fully IFI compliant.</p> <p>With reference to the seating capacity, CJ advised that this would be 5000 for the CG2022 and reduce down to 1000 afterwards.</p> <p>AJ queried the area regeneration as had happened for the London 2012. She was advised that the are was near an identified strategic corridor and work would be undertaken with the BC Director of Transport to provide better integration. It was noted that CG2022 would lead to an accelerated transport improvements programme.</p> <p>It was noted that work would also be undertaken at Rolfe Street and Galton Bridge rail stations.</p> <p>Agreed: -</p> <ol style="list-style-type: none"> 1) that the presentation be noted; and 2) that the actions detailed be undertaken 		
	<p>Legacy Paper</p>	<p>SM advised that the issue was on the ABCA radar, the LEP was providing funding towards the facility and all were aware of the practicalities and the need for a legacy following the CG2022. She highlighted that there were three elements to the CG2022 – development up to the event; the event itself; and post event. There needed to be innovation linked to the strands of People, Place and Business.</p> <p>People – need for ambassadors both community and elite; health agenda linkages; community volunteers; squads ambitions and subsequent pathways for involvement.</p> <p>Place – infrastructure, including masterplan for 2Golden Mile”. Facility needed to be sustainable in the long-term thus included requirements for integration and accessibility. Future National Centre for Excellence.</p>		

Legacy Paper (contd)

Business – work with business and enterprise. Create sustainable businesses from CG2022.

The outcome of these three elements would be how success could be judged.

Other potential legacy benefits put forward, included: -

- Inward investment and visitor economy – wider benefits for Smethwick with Sandwell having a national profile. Need a USP for Aquatic Centre ie national diving centre.
- Local schools pay approximately £10k per annum for swimming, legacy could be to alleviate cost. CJ advised Sandwell MBC, through Swim England, offered Key Stage 2 pupils free swimming. There would be a need to identify a resource.
- Need PR to get community enthused and volunteers/ “game makers” involved.
- Develop local jobs, apprenticeships. Schools involved through site visits to site during development.
- Suggest approach Triathlon clubs.
- Potential to resurrect inter-borough games across the BC for adults, to reflect BC schools’ games.

It was commented that the Steering Group needed a place on the on the CG2022 Organising Committee and noted that currently LEPs had an observer role on the Committee. SM advised this was a common narrative, as Sandwell did not have a place and suggested that Sandwell MBC’s Chief Executive should be on the organising Committee.

Agreed

- 1) that the comments be captured in a Legacy report to the next meeting; and
- 2) that the ABC Partnership Board request a Sandwell MBC seat on the CH2022 Organising Committee.

	<p>Black Country Commonwealth Games Group 2022 Steering Group - Terms of Reference</p>	<p>The proposed Terms of Reference were submitted and it was highlighted that the legacy strategic priorities would be identified over the Summer of 2018, with a view to the Steering Group and ABC/BC LEP Boards approving at their Autumn 2018 meetings.</p> <p>With reference to membership of the Steering Group, the Chair advised that ABC should have more than one representative on the Group.</p> <p>Agreed that the Terms of Reference as reported be approved, subject to clarification on the ABC Partnership Board's number of places on the Black Country Commonwealth Games Group 2022 Steering Group membership.</p>		
	<p>What do we want for the Black Country?</p>	<p>The proposed legacy outcomes had been discussed considered under the Legacy Paper.</p>		

TOWARDS AN ABC STRATEGIC ALIGNMENT

27/18

Pipeline of Opportunity

- **Active Travel**

IC presented the report, which set out how four priority themes for the partnership would be get people active by ensuring sport and physical activity worked cross agencies to realise broader socio-economic outcomes for communities – Education, Community, Workforce Skills and Employment.

IC referenced how the Partnership was an advocate of cycling and walking which addressed key challenges of the BC and highlighted the central plank of “Active Travel”.

In respect of cycling he highlighted that the WMCA had awarded Next Bike UK the contract to provide 5000 smart cycles within the West Midlands. For the Black Country Wolverhampton would receive 900 cycles in the Phase 2 roll out and in Phase 3, 300 cycles would be rolled out in Sandwell MBC, Dudley MBC and Walsall MBC respectively.

IC highlighted that mapping would be undertaken of motivations, barriers and propensity of BC residents to undertake Active Travel; pilot a marketing campaign in conjunction with Transport for West Midlands to promote phase 1 of the bike share scheme across the four priority themes; and with the BC Director of Transport run a consultation event in September with local stakeholders and partners.

Agreed

That the ABC Partnership Board: -

- 1) Note and adopt the progress being made Towards An Active Black Country Framework Place and People Themes;
- 2) Note the update and implementation of the Bikeshare scheme roll out; and
- 3) Approve a budget of £5,000 to match Transport of the West Midlands contribution, to develop a campaign across the BC aligned with the Bike Share rollout.

	<ul style="list-style-type: none"> • Royal Foundation Apprenticeships 	<p>IC Provide an update to the Board on the approach made to the Royal Foundation Coach Core programme in partnership with City of Wolverhampton Public Health and Education and the Connect-Ed school improvement partnership to recruit 20 apprenticeships employed by schools to follow the level 3 Community, Sport and Health Standard. He highlighted that the ABC Team had the ambition to be roll out the scheme through the Primary School Premium (PSPS) networks being established, with a view to have a regional cohort of between 65-80 apprentices. He asked for Members' support to advocate the programme to their networks and provide a recommendation for employers to be involved.</p> <p>It was noted that Black Country Housing Group would be involved and would advocate the programme across their Networks.</p> <p>Agreed</p> <p>That the ABC Partnership Board: -</p> <ol style="list-style-type: none"> 1) Note and adopt progress being made thus far against Towards An Active Black Country Framework; and 2) ABC Board members advocate the Royal Foundation programme and provide further recommendations for potential employers. 		
2018/19 Dashboard Reporting				
28/18	18/19 Dashboard	<p>The meeting was advised that the Dashboard would include inclusive growth opportunities and that Sports England would provide the fund requirements.</p> <p>Agreed that the update be noted.</p>		

29/18	Financial Report	<p>The Financial Report was submitted and the Board were advised that at the next meeting a four-year budget would be presented, linked against Board objectives.</p> <p>The Chair asked for a more detailed report to the next meeting to include an update on the PSP. IC advised that OFSTED were using PSP as a performance measure for schools, having referenced a school's poor use of the PSPS, which should have an impact on other schools.</p> <p>Agreed that the Board note the 2018/19 Financial Reports for the three-month period to 30th June 2018</p>		
30/18	Safeguarding	<p>The Safeguarding Report was submitted for information and comment.</p> <p>Agreed that the Board note and adopt progress.</p>		
Chair and Director Update				
31/18	Sport England Update	<p>Reference was made to a financial settlement for a former employee of the Partnership, which had been agreed to be funded three ways, to include SE.</p> <p>SE funding had been set against clear objectives for 18 months.</p>		
32/18	Governance Compliance	<p>SE Code of Governance Tier 3 had been achieved and the Chair had signed off on Tier 3 compliance.</p> <p>SE had commented that ABC had transitioned well and had a strong understanding of the Place and People agendas.</p>		
33/18	Board Recruitment	<p>The Board were advised that conversations would be undertaken with all Members over the next two months, with an Away Day scheduled for 22nd October 2018.</p>		IC/HR

34/18	ABC Sub Group Terms of Reference	Draft Active Black Country Investment Sub Group Terms of Reference		
		The Chair asked that any comments on the proposed ToR be submitted to IC.		IC
Forward Planner				
35/18		IC advised that he would circulate the Forward Planner for Members to comment and provide structure for the next agenda. He advised that a representative of SE would be invited to present to the Board.		IC
Next meeting				
36/18		Members were notified that the next meetings would be held on: - <ul style="list-style-type: none"> • 21st September 2018 between 10.00am -12.30pm. It was proposed to be at Dudley College, The Broadway, Dudley but this required confirmation. • 28th November 2018 between 3.00pm - 5.30pm at the Beacon Centre, Wolverhampton Road East, Wolverhampton. 		IC/HR

The meeting closed at 1740 hours